

North American Society of Health, Physical Education, Recreation, Sport and Dance Professionals

OPERATING PROCEDURES

Article I: Name

The name of this honorary organization shall be the North American Society of HPERSD Professionals.

Article II: Purpose

The purpose of the Society shall be to recognize outstanding professionals from within the allied professions of health education, physical education, recreation, sport and dance in North America.

Article III: Membership

Professionals inducted into the Society will be identified as Fellows. A Fellow shall be a person who has been active within one (or more) of the recognized allied disciplines of SHAPE America (formerly the American Alliance for Health, Physical Education, Recreation and Dance – AAHPERD) or the Physical and Health Education Canada (PHE Canada) with residence in North America. Membership shall become effective when the nominee is inducted at the annual convention of SHAPE America. Fellow status is maintained through active membership in SHAPE America or PHE Canada.

Article IV: Criteria for Invitation to Membership

Individuals who are currently members of SHAPE America or PHE Canada, who have demonstrated OUTSTANDING competence through professional involvement over a period of at least 20 years and meet at least TWO of the identified aspects of professional endeavor are eligible for nomination: 1. Service as an educator in the public or private sector within any community or educational setting. 2. Administration within the public or private sector within any community or educational setting. 3. Significant contributions to the professional literature within their discipline. 4. Significant contributions to the scholarly literature within their discipline. 5. Sustained involvement in leadership activities within their discipline. 6. Other evidence of leadership within the profession including service to the community at large.

Article V: Selection Committee Appointments

The Chair, in consultation with the members present at the annual meeting, shall identify the Selection Committee consisting of six members. Members will serve three-year staggered terms with two members rotating off each year; a member may be reappointed after a break in service. The NAS Chair will identify the two members rotating off and appoint their replacement as well as appoint the Chair from the six committee members. In the make-up of the committee, consideration will be given to ensure that the country of origin, geographical location, gender, and discipline will be equitably represented in the committee's complement.

Article VI: Selection Procedure

The Chair of the Selection Committee shall issue a call for nominations, including the application form and procedures, a minimum of six months prior to the SHAPE America convention. Such notice shall be sent to all Fellows, PHE Canada and SHAPE America District Presidents. SHAPE America staff who maintains an up-to-date listing of Fellows and District Presidents will facilitate this process. The Selection Committee shall use a rubric to select the candidates; the procedure shall take place at least three months prior to the SHAPE America Convention.

Article VII: Officers, Responsibilities & Terms

The Officers are Chair-elect, Chair and Past Chair. Their term of office shall be two years. Their responsibilities are: The Chair-elect takes minutes and distributes them, the Chair serves as a liaison to

SHAPE America and PHE Canada, develops the agenda & conducts the annual meeting and the Past Chair organizes convention programs. The Chair-elect is elected at the annual meeting.

Article VIII: Meetings

There will be one annual meeting of the members to be held at the SHAPE America convention. The Chair in consultation with SHAPE America staff, shall arrange for the meeting. Members shall receive an agenda including the date, time and location of the meeting.

Article IX: Committees

The Selection Committee described in Article V shall be the only standing committee of the Society. The Chair may appoint one or more ad hoc committees with the approval of a majority vote of the members or at the request of the SHAPE America or PHE Canada Executive Committee. Ad hoc committees will carry out specific tasks or projects over a specified time period and will terminate at the end of the year in which their final report for work is submitted to the appropriate body.

Article X: Amendments

Any member may propose changes in these Operating Procedures by presenting a proposal to the Chair in writing prior to the annual meeting. Any proposed changes shall be considered at the annual meeting. Upon approval by 2/3 vote of members of the Society in attendance, such proposed changes shall be forwarded to the SHAPE America Board of Directors for approval.

Article XI: Parliamentary Authority

The latest edition of Robert's Rules of Order shall govern all meetings of the Society.

Approved

AAHPERD BOG 9/99

CAHPERD 10/99

Revised 2008 (CAHPERD changed to PHE Canada)

Revised 2014 (AAHPERD changed to SHAPE America)